

Minutes

St. Patrick's School – Parent Council – June 15, 2017

Executive Members: Treasurer – Tammy Grue; Secretary – Roberta Dixon
School Administration: Principal – Kelly Wilkinson
Teacher Representative: Carla Weinheimer
General Attendees: Teresa Andelic, Paula Herrington, Trisha Cadwallader, Tania Fieldberg, Rachelle Hall, Shannon Giesbrecht

1. **Call to Order** – 6:12 pm. Meeting chaired by Mr. Wilkinson as chair and vice chair were absent.
2. **Opening Prayer** – Mr. Wilkinson
3. **Approval of Previous Minutes**
Recommended that the Minutes of the meeting of St. Patrick's School Parent Council dated May 18, 2017 be approved as circulated. Adopted as presented.
4. **School Administrator Report** – Mr. Wilkinson
 - a. **Cal-Tire Fundraising Opportunity**
Cal-Tire is offering an opportunity for schools/groups to sign up and run the "parking lot" for events being held at the Canalta Centre. More information required. To be discussed at the next meeting.
 - b. A "Coast to Coast" presentation celebrating Canada's 150th Birthday has been booked for September. No cost.
5. **Teacher Representative Report** – Carla Weinheimer confirmed with the hot lunch coordinator that gluten and dairy free options will be available for lunch at the School Fun Day.
6. **Old Business** – No old business.
7. **New Business**
 - a. Business conducted via EMAIL – Marlene Rugg
Marlene Rugg has been asked whether or not we would be selling the ADmazing coupon books as a fundraiser for the 2017/2018 school year and if so, how we would sell them. Two options for selling the books: Each child take a brochure and form home to sell books OR Each child be given one book to take home so people can see what they are purchasing.

A motion was made VIA EMAIL that Parent Council agree to adopt the ADmazing coupon books as a fundraiser for the fall of 2017.
1st – Marlene Rugg 2nd – Roberta Dixon
12 in favour. 1 against. 9 abstained. Motion Passed.
8. **Next Meeting** – September 19, 2017 at 6:00 pm in the music room.
9. **Adjournment** – 6:28 pm

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Fieldberg, Rachelle Hall, Shannon Giesbrecht

1. **Call to Order** – 6:32 pm. Meeting chaired by Mr. Wilkinson as chair and vice chair were absent.
2. **Review and Approval of Previous Minutes**
Recommended that the Minutes of the meeting of St. Patrick's School Parent Society dated May 18, 2017 be approved as circulated. Adopted as presented.
3. **Treasurer's Report**
 - a. Main account Cash Summary dated May 31, 2017 was reviewed.
 - b. Trip of the Month account Cash Summary dated May 31, 2017 was reviewed.
 - c. The treasurer presented a draft budget for 2017/2018. Draft budget to be discussed further at next meeting.

A motion was made to give the librarian \$1,000.00 for the purchase of library books. The funds are to be drawn from the Year 2 – AGLC account.

1st – Shannon Giesbrecht 2nd – Paula Herrington
All in favour. Motion passed.

A motion was made to provide an additional \$200.00 to the Grade 5 teachers for the Grade 5 Farewell Graduation. The funds are to be drawn from the General Account.

All in favour. Motion passed.

A motion was made to spend \$150.00 on the Staff Appreciation to be held June 21, 2017. The funds are to be drawn from the General Account. Rachelle Hall, Shannon Giesbrecht & Trisha Cadwallader to coordinate this event.

1st – Rachelle Hall 2nd – Tania Fieldberg
All in favour. Motion carried.

4. **Open Business**
 - a. **Babysitter** – Trinity Lanz is here. Paid \$25.00 for meeting.
 - b. **AGLC Fundraiser - Trip of the Month** – Tammy Grue & Paula Herrington
 - i. Valerie Fraser was the trip of the month winner for May 2017.
 - ii. June draw to be held at the last school assembly on June 26, 2017.

- iii. As required by the AGLC, the Treasurer has opened the third bank account for the Year 3-AGLC Fundraiser account. We need to order cheques for this bank account.

A motion was made to order cheques for the Year 3 – AGLC fundraising account. The cost to order the cheques is \$50.00. The funds are to be drawn from the General Account.

1st – Rochelle Hall 2nd – Teresa Andelic
All in favour. Motion Passed.

- iv. The Treasurer sent an email to members advising that there are only a few cheques left in the Year 2 – AGLC fundraising account. The cost of the cheques is doubling at the end of June so the Treasurer would like to purchase more cheques before June 30, 2017.

A motion was made VIA EMAIL to order cheques for the Year 2 – AGLC fundraising account. The cost to order the cheques is \$50.00. The funds are to be drawn from the General Account.

1st – Tammy Grue 2nd – Valerie Fraser
12 in Favour. 10 Abstained. Motion Passed.

- c. **Hot Lunch** – Teresa Andelic
 - i. June hot lunch was hot dogs, booster juice and a freezie profit was \$217.99.
 - ii. Family Fun Day on June 22, 2017. Pre-cooked burgers and ice cream treat. Kona Ice will be available.
 - iii. Thank you to Teresa Andelic for looking after hot lunch for the past year. We will need a volunteer for hot lunch.
- d. **Family Fun Committee** – Tania Fieldberg
 - i. Committee will prepare a calendar of events for next year to send home to parents so families can plan to attend events.
 - ii. June 8 – Papa John’s Pizza Night. Profit unknown at this time.
 - iii. Recycle Day – Friday, May 26, 2017. Profit \$55.86.
 - iv. The Family Fun Committee will have a photo booth available at the Meet the Teacher Corn Roast in September.
 - v. Next Family Fun Committee meeting is in September time and date tbd. All welcome.
- e. **Medicine Hat Catholic Board Parent Council Update** – Shannon Giesbrecht
 - i. Toured Monsignor McCoy High School.
 - ii. Discussed Canada’s 150 Celebrations.
 - iii. Discussed \$141,000.00 grant for hot lunch program. Program to commence at St. Louis School.

5. **New Business**

- i. Chairperson Address – Mr. Wilkinson advised meeting that Marlene Rugg will be stepping down as Chair. We will need a new Chair for 2017/2018.
- ii. Clarifying Process and Decision Making – Trisha Cadwallader from the Family Fun Committee read a letter prepared by the Family Fun Committee members in response to an e-mail sent out by the Chair on behalf of Mr. Wilkinson on May 24, 2017. Much discussion about process of spending money and the decision making process. Mr. Wilkinson confirmed the process to be followed when any member or committee is using St. Patrick’s Parent Society funds.

- iii. Discussion about Meet the Teacher night in September. We need a volunteer to co-ordinate vendors (Kona Ice and/or Swirls Ice Cream) for this event.
 - iv. School Staffing – Mr. Wilkinson is waiting on information from Division.
6. **Next Meeting** – September 19, 2017 at 6pm in the music room.
7. **Adjournment** – 8:20 pm