

## Minutes

St. Patrick's School – Parent Council – November 15, 2017

---

Executive Members: Chair – Karen Steinke; Vice-Chair – Valerie Fraser;  
Treasurer – Tammy Grue; Secretary – Roberta Dixon  
School Administration: Principal – Kelly Wilkinson; Vice Principal – Dwayne Unreiner  
Teacher Representative: Sarah K. Dzikowski  
General Attendees: Trisha Cadwallader, Tania Fieldberg, Shannan Mondor, Jolie Neigum

1. **Call to Order** – 6:05 pm.
  2. **Opening Prayer** – Mr. Unreiner
  3. **Approval of Previous Minutes**  
Recommended that the Minutes of the meeting of St. Patrick's School Parent Council dated October 18, 2017 be approved as circulated.  
1<sup>st</sup> – Valerie Fraser                      2<sup>nd</sup> - Trisha Cadwallader
  4. **School Administrator Report** – Mr. Wilkinson & Mr. Unreiner
    - a. **Parent Survey** – The meeting reviewed a draft of the parent survey to be done by parents at Parent/Teacher interviews. The meeting provided suggestions/comments on the draft survey.
    - b. **School Plan** – The meeting reviewed the School Plan including the 5 Strategic Priorities.
    - c. **Babysitting Course – Saturday, December 16**  
Course to be held at the School on December 16. More information will be sent to parents.
    - d. **Home Alone Course** – TBA in December.
    - e. **PD Focus – Friday, November 17**
      - i. Literacy and Numeracy with Dr. Robin Bright, Professor of Education and Assistant Dean of Field Experience for the University of Lethbridge.
      - ii. Jason McLester – group activities to engage and enhance gym programming.
    - f. **MHC Rattlers Soccer Game** – Set up by Hugh Lehr. All students will have an opportunity to put their name in a draw to play against the Rattlers.
    - g. **John Paul II School** – School should be ready by end of Jan-Feb.
      - i. Decisions of boundaries and school admin over the next 6-8 weeks.
      - ii. Posting for admin will be in New Year.
    - h. **Excellence in Catholic Education** - Can be nominated by parent, community member or teacher by January 31, 2018.
    - i. **Important Dates**  
Advent Mass – Thursday, December 7 @ 10am. St. Patrick's/NDA will attend Mass together.  
Face to Face Retreat – Friday, December 15 – all day.  
Christmas Concert – Tuesday, December 19 @ 9:30am, 1:30pm & 6:30pm.  
Staff Candle Celebration – Thursday, December 21 @ 1pm.
  5. **Teacher Representative Report** – nothing to report.
  6. **Old Business**  
Parent Council Meeting dates for the remainder of the year: December 13, January 17, February 15, March 21, April 18, May 16, June 13.
  7. **New Business** – We discussed the reasons why the School switched from LifeTouch to SC Photo for school pictures. The school will request feedback from parents in the Parent Survey to be done at Parent/Teacher Interviews.
  8. **Next Meeting** – December 13, 2017 at 6:00 pm. Potluck – please bring a snack or appetizer to share. Refreshments will be provided.
- Adjournment** – 6:50 pm

---

## Minutes

St. Patrick's School – Parent Society – November 15, 2017

---

Executive Members: Chair – Karen Steinke; Vice-Chair – Valerie Fraser;  
Treasurer – Tammy Grue; Secretary – Roberta Dixon  
School Administration: Principal – Kelly Wilkinson; Vice Principal – Dwayne Unreiner  
Teacher Representative: Sarah K. Dzikowski  
General Attendees: Trisha Cadwallader, Tania Fieldberg, Shannan Mondor, Jolie Neigum

1. **Call to Order** – 6:50 pm.
2. **Review and Approval of Previous Minutes**  
Recommended that the Minutes of the meeting of St. Patrick's School Parent Society dated October 18, 2017 be approved as circulated. Adopted as presented.  
1<sup>st</sup> – Tania Fieldberg                      2<sup>nd</sup> – Valerie Fraser
3. **Treasurer's Report**
  - a. Main account Cash Summary dated October 31, 2017 was reviewed.
  - b. Trip of the Month account Cash Summary dated October 31, 2017 was reviewed.
  - c. Treasurer has sent AGLC the Financial Report for 2015-2016 Trip of the Month Fundraiser and the First Year Financial Report for the 2016-2017 Trip of the Month Fundraiser.
  - d. \$371.06 profit from Papa John's Pizza night held November 9, 2017.
4. **Open Business**
  - a. **Babysitter** – Kera Neigum is here. Paid \$20.00 for meeting.
  - b. **School Council Bylaw Review & Amendments** – Karen Steinke provided the members with a copy of the St. Patrick's School Council Constitution. She asked that we review at home and bring back any changes or suggestions to the next meeting. It is hoped that we can review/correct one page per meeting so we have the review done before the AGM in October.
  - c. **Home-Along & Babysitting Course** – See Admin report.
  - d. **Family Fun Committee Update**
    - **Movie Night** – to be held November 24, 2017. Movie to be shown: Leap. Committee will purchase day-old popcorn from Cineplex. Cost is \$54.00. Float is required for the movie night.  
**A motion was made to provide the Family Fun Committee with a \$500.00 float for the movie night.**  
1<sup>st</sup> – Shannan Mondor                      2<sup>nd</sup> – Jolie Neigum      All in favour – motion passed.
    - **Sound System Purchase** – Mr. Unreiner met with Al's Audio regarding the sound system. Al's Audio advised that only one speaker was turned on. Advised that even if we purchase a new system, the sound improvement would only be about 20%. Recommended a new amp, which could improve the sound for much less than the cost of a new system.
    - **Redi-Recycle** – Container to be at the school the week of January 8-12 or 15-19.
    - **Mavericks Tickets** - A \$500.00 cheque was given to Tania Fieldberg for Mavericks tickets.
    - Trisha Cadwallader presented an idea that the Parent Council give each student a Christmas stocking filled with a small treat/candy cane, etc. The stockings would also include a prayer card. Grade 5 Leadership will stuff the stockings.  
**A motion was made to give the Family Fun Committee \$200.00 to purchase the treats for a stocking for each student.**  
All in favour – motion passed.

- e. **Hot Lunch** – Shannan Mondor  
October hot lunch profit was \$235.55.  
November hot lunch from Dairy Queen to be held Nov 16/17. Profit \$439.75.  
Future hot lunches:  
Dec 15/17 – Pizza 73 and Booster Juice.  
Jan 8/18 (first day back after Christmas break) – MacDonald’s Happy Meal.  
Jan 19/18 – Taco Time.
  
- f. **Fundraising**
  - i. **ADmazing Savings** – Tammy Grue – final numbers to be provided by Tammy at next meeting. We need to discuss whether or not we will sell the coupon books next year.
  - ii. **School Start** – Karen Steinke met with the School Start Representative and signed the contract for next year. Rebate cheque from last year is in the mail. Parents donated \$65.00; this money will be used to purchase pens, etc. from School Start to use as prizes in the library.
  - iii. **Trip of the Month** – Tammy Grue – Amanda Finke won the October draw. She is taking the cash value. Second draw date is Nov 27/17.
  - iv. **Photography Fundraiser** – Karen Steinke – Photographer backed out so we are not going ahead with this fundraiser at this time.
  - v. **Christmas Concert Raffle** – Tammy Grue will print the tickets. Jolie Neigum & Trisha Cadwallader to put together the “extras”.  
**Motion was made to give Jolie Neigum & Trisha Cadwallader \$50.00 for Christmas Concert Raffle.**  
All in favour. Motion passed.
  
- 5. **New Business**
  - a. **New Fundraising ideas going forward for next year** – The Chair reminded the meeting to bring forward any ideas for fundraisers.
- 6. **Next Meeting** – Wednesday, December 13, 2017 at 6:00 pm. Potluck – please bring a snack or appetizer to share. Refreshments will be provided.
- 7. **Adjournment** – 8:05 pm.