

Parent Council Minutes

Tuesday, September 11, 2012

Present: Kelly Wilkinson, Sandra Richard, Lisa Zeidel, Lisa Sinclair, Jodi Maieer, Tina Reed, Robin Wong, Terri Ball, Corrie Zelantini, Robin Seitz, Joan Morrison, Diana Myers, Peggy Johnston, Melissa Dorton, Cheryl Carlton, Jody Schlenker, and Megan Turnbull

- | | | |
|------------|----------------------------------------------------------------|-----------------------|
| 1.0 | Call to Order | 8:02 |
| 2.0 | Opening Prayer | Sandra Richard |
| 3.0 | Approval of previous meeting minutes | (Council) |
| | 1 st : Diana Myers 2 nd : Cheryl Carlton | |
| 4.0 | Open Issues | (Council) |

a) Executive Elections

Parent Council is still looking for executives to fill the following positions; Executive and Secretary. Discussions started with Mr. Wilkinson suggesting ways to make a better Parent Council. Some suggestions were: having a positive experience as parent council it should not be stressful for anyone serving on the council. Volunteers are here to be doing something better for your children that attend the school. We may have to face the fact that if no one steps forward there may not be a Parent Council for the school.

Some of the responsibilities of the positions open are:

Chair: Budget, approval of Budget, paperwork for grant, write a blurb in the St. Patrick's Newsletter.

Secretary: makes the agenda and minutes of the meetings

There is always help when any new executive takes on a position.

Parent Council is going to set up a table at the Corn Roast to assist in any questions that anyone may have and to sign up volunteers to help with activities in the future.

b) Fundraising-Coupon Book

If there is anyone who has a book at home please bring it back to the school. So far there have been about 600 books sold. A letter will be sent home to have the books come back that are not being sold so that we may redistribute them to the appropriate people.

- | | | |
|------------|---------------------|------------------|
| 5.0 | New Business | (Council) |
|------------|---------------------|------------------|

a) Admin Report

Mr. Wilkinson read and explained the activities that will be going on in the 2012/2013 year.

1. a) Classroom in the north area is ready. The second one is in the process of being done
- b) One of the rooms will be used as an activity room. For kids to go somewhere to do daily physical activity. The other classroom will be used for whatever needs the school has.
2. This is an initiative for kids to bring their computers, netbooks, etc. and be able to use it on the infrastructure. They are just doing a test drive right now starting with the high schools.
3. Will have to submit the fundraising plan to the Superintendent pending on the new Parent Council.
4. a) Use one of the old bathroom doors for a Parent Council bulletin board
- b) Electronic Monitor in the front foyer. Will be used for advertising and any bulletins to be posted ex. need of parent council volunteers.

5. Have a table outside at the Corn Roast for parents to sign up and answer any questions they may have.
6. Mrs. Miller will be taking over the Bookkeeping for the Before and After School Program
7. Focused on earlier
8. a) AC project as a division is a 3year program in meeting the needs of the kids.
Making sure we differentiate between the needs of the kids.
b) Someone that will be working with teachers on instructional practices.
9. So far the Outdoor Classroom is on schedule. The plants are already purchased and waiting to be planted. All of the plants have been choosen for symbolic meaning. Signage to recognize the sponsors...hopefully to be doing the Opening before the snow falls.
10. a) Looking to get a large screen for the gym to have something nicer to see to show presentations.
b) Looking into doing a school yearbook for the students. Having the students involved by having them put together the year book.
c) Get students involved in improvements and ideas for the school. Ultimately the school is about them.

b) Why the website is not up to date:

Mr. Wilkinson and Mrs. Richard have to learn about the system to update the site

c) Babysitting for the Meetings:

There will be child care for the meetings available to the parents attending.

d) Open Gym Night

Rhonda Klein will be conducting the open gym night again this year. Rhonda will let Mr. Wilkinson know when she will start the program.

6.0 Next Meeting

October 9, 2012, 7pm - Music Room

7.0 Adjournment 9:28pm

Tuesday, October 9, 2012

Present: Kelly Wilkinson, Sandra Richard, Lisa Zeidel, Lisa Sinclair, Tina Reed, Robin Wong, Corrie Zelantini, Robin Seitz, Joan Morrison, Diana Myers, Peggy Johnston, Melissa Dorton, Megan Turnbull, Michelle Hansen, Amy Ziebart, Rachelle Lepine, Tara Simpson, Connie Kennedy, Leslie Meier, Michelle Fritzler, Paula Herrington, Fallon Jones, Kathy Teel, and Peggy Hynes

- | | | |
|------------|---------------------------------------------|------------------------|
| 1.0 | Call to Order | 7:01pm |
| 2.0 | Opening Prayer | (Mr. Wilkinson) |
| 3.0 | Approval of previous meeting minutes | (Council) |
| | 1st: Diana Myers | |
| | 2nd: Megan Turnbull | |
| 4.0 | Open Issues | (Council) |

a) Executive Elections

Questions were asked about the responsibilities of the Executives on the Council.

Lisa summarized the responsibilities of the Chair/Vice-Chair/ Secretary.

Mr Wilkinson added that the responsibility of the Executives are to run the meetings and run the programs in which they feel is important to them and the support they will need to run it.

Lisa mentioned that we do not have a hot lunch committee at this point in time.

Meagan went over what is involved in running the committee and the responsibilities that she incurred as a Hot Lunch Committee Leader.

Rachelle Lepine has graciously volunteered for the role as Hot Lunch Coordinators

Lisa Sinclair will stay on as Chair along with Diana Myers as Co-Chair

Lisa Zeidell will stay on acting as Vice-Chair

Peggy Johnston will stay on as Secretary

b) Family Fun Night

Will there be a family fun night? The new executives have to get together to go over the budget for the 2012/2013 year. Once the budget is refined then Parent Council can then come up with an idea for a Family Fun night having better knowledge of the funding they will have.

While talking about Family Fun Night the Christmas concert was brought up. Once again it will depend on the budget that Parent Council can come up with and also the teachers. Many great suggestions were made and taken into consideration regarding the Christmas Concert.

c) Fundraising-Coupon Book Result

Coupon fundraising went very well, books and apps sold was 753. We are still waiting for some books to come back or money if families are planning to purchase the book.

- | | | |
|------------|---------------------|------------------|
| 5.0 | New Business | (Council) |
|------------|---------------------|------------------|

a) Donation to Zack N.

Parent Council plans to do something for the Norris family in memory of their loss. Everyone was in agreement, different options were discussed, the result being Gift Cards and Flowers to the funeral home.

b) Principal's Report

1. Dealing with our loss-Mr. Wilkinson had met with the staff to talk about the ways to help students deal with the loss. Ensuring that the kids are looked after in respect to their needs with this tragedy.
2. Outdoor Classroom-A Family from St Francis had offered to donate their Justin Bieber concert tickets. They know the family very well are willing to give up the 2 tickets they have. They were suggesting a raffle for the tickets and the money be donated to the Outdoor classroom.
3. PC involvement in supporting the Norris family-(see a)
4. Dedication of Outdoor Classroom-We want to honor the family, but will wait until they are ready to do so. The Norris family has been a great volunteer to the making of the outdoor classroom with
5. PC Budget-Will be talked about later on as the new Council has to get together to set up a temporary budget to be approved at the next meeting.
6. Christmas Concert- Ideas went around the room for a Christmas Concert in 2012. (example: combining grades, places, etc.)
7. Communications to Parents-Outcome based report cards moving to grade 4- rather than having a grade of 70% they will be graded by outcome based as to how they are progressing along in the school year same as you have seen from Kindergarten to grade 3.
8. All Soul's Month-St. Pat's School would like to have a bulletin board for students to share important people in their lives who may or may not have passed along. Students can put someone they would like to be prayed for or remembered. Someone they can show off and proud of.
9. Head Lice-Alberta health Services-AHS has changed their stance on Lice. They find that it is just a inconvenience and not a necessity to refuse the child from being in school, therefore, children are allowed in school. AHS says it is not a health risk.

c) Signing Authority

Signing authority will be changed from Mel Deydey to Kelly Wilkinson, as Kelly is the new Principal at St. Patrick's school.

d) Outdoor Classroom Committee

Robin is looking for volunteers to help maintain what we've got and to help plan Phase 2-Memorial, reflection, garden space that we are going to be doing.

e) Proposal for doing Avon for Fundraising

Packages will be made up of \$10 and of each package 40% will be given to the school. Would like to know ASAP for this fundraiser to make sure there is enough time to put everything together.

6.0 Next Meeting

November 13, 2012, 7pm - Music Room

7.0 Adjournment

8:39pm