

Minutes

St. Patrick's School – Parent Society – October 20, 2016

Executive Members: Chair – Paula Herrington/Marlene Rugg; Vice-Chair – Valerie Fraser;
Treasurer – Tammy Grue; Secretary – Roberta Dixon
School Administration: Principal – Kelly Wilkinson; Vice-Principal – Dwayne Unreiner
Teacher Representative: Corrie Zelantini
General Attendees: Karen MacNeil; Shannon Giesbrecht; Rachelle Hall; Tania Fieldberg;
Kelli Berner; Trisha Cadwallader; Teresa Andelic; Keena Creedon;
Shannan Hurlbut; Tannis Ulmer; Jolie Neigum

1.0 **Call to Order** – 6:05 pm

2. **Opening Prayer** – Kelly Wilkinson

3.0 **Approval of Previous Minutes**

Recommended that the Minutes of the meeting of St. Patrick's School Parent Society dated September 22, 2016 be approved as circulated.

1st – Shannon Giesbrecht

2nd – Rachelle Hall

4.0 **Treasurer's Report**

- a) Main Account cash summary dated September 30, 2016 was reviewed. September hot lunch profit-\$516.92; ADMazing Savings Coupon Books-approximate profit \$3,200.00.
- b) Kona Ice cheque has been received, deposited beginning of October will show on next month cash summary.
- c) Trip of the Month cash summary dated September 30, 2016 was presented by the Treasurer. There are two trips from the 2015/16 fundraiser that still need to be booked. Deadline for trips to be booked is June 6, 2017.
- d) Revised Budget was presented by the Treasurer. Hot Lunch income increased to \$2,200.00 to offset the increase in the Gr. 5 Farewell Expense to \$700.00.

5.0 **Open Business**

- a) **Babysitter** – Trinity Lanz is here. Paid \$20.00 for meeting.
- b) **AGM and call for new Executive Members** – Paula Herrington introduced new executive:
Chairperson - Marlene Rugg
Vice-Chair – Valerie Fraser
Treasurer – Tammy Grue
Secretary - Roberta Dixon
- c) **Servus Credit Union Account** – New executive members to attend at Bank on Wednesday to change signing authority.
- d) **School Start** – Paula Herrington
Paula Herrington has contacted the Medicine Hat School Start representative. Paula & Marlene to meet with the representative on November 3, 2016.
- e) **Hot Lunch** – Teresa Andelic
 - October Hot lunch was today. Generations Cuisine served pulled pork and noodle salad. Profit was \$23.75.
 - 88 hot lunches ordered for students through Generations Cuisine. 33 other hot lunches were delivered to school.

- We need to provide lunches at a price that allows us to make some profit. It was suggested that we look at other options (ie. Caterers-Patio Café or Heartwood Café).
- Next Hot Lunch is November 25, 2016. Hot dogs, Booster Juice and an Ice Cream treat. Ice Cream treat donated by Tania Fieldberg. Mr. Unreiner to borrow pot for cooking hot dogs from Notre Dame School.

f) **Fundraising**

- ADmazing Savings Books** – Paula Herrington-322 books sold - \$6,440.00 in sales. School receives approximately half of that. November 14th is cut-off date for sales. Ten \$5.00 DQ gift cards received from ADmazing rep. First ten students to sell five ADmazing Savings coupon books will receive a gift card.
- Loveable Labels** – Paula Herrington-Use the patricks@loveablelabels website so the school gets 20% of sales. Commission received to date \$67.00.
- Trip-of-the-Month**
 - Ticket Sales - 284 tickets sold. Profit to date is a little over \$2,000.00.
 - Feedback re sales during Medalta Market – two tickets sold.
 - First draw is October 31, 2016 – Draw to be done at 1:00 pm before the costume parade not at the morning assembly. Mr. Wilkinson will ask someone to come and do the draw.
 - Letter received from AGLC regarding 2015-2016 profits and the allocation of those profits. Treasurer to review letter and the trip of the month accounting. To be discussed further at next meeting.

- g) **Playground Update** – \$2,800.00 final bill for miscellaneous repairs was paid by school.

7.0 **New Business** - None

8.0 **Next Meeting** – November 17, 2016, 6:00pm, Music Room.

9.0 **Adjournment** – 7:01 pm

